

Minutes of COA Board Meeting – July 9, 2014

Members present: Mary Keenan, Mike Donham, V.V. Martin, Carol Airasian, and Alice Wadden.

Member excused absence: Pat Gold, Burt Greenberg, Linda Moffitt, and Dorothy Brown.

Staff members present: Caryl Fox and Debbie Dunn.

The meeting was called to order at 5:30 pm by Board Member, Mary Keenan.

1. The minutes from the June meeting were read by Board members. A spelling mistake was noted. V.V. Martin made a motion to approve the minutes as amended. Carol Airasian seconded. Passed.

2. Financial Statements:

Board members reviewed the financial statements which included the balances for all the line items for the end of fiscal year 2014. Caryl Fox noted that money left over in the utility line items from all departments with buildings will go to the Town energy project, which includes the Senior Center Renovations.

3. EOEA Grant – FY '15:

The application for the FY '15 EOEA Formula grant is due in August. Watertown will receive \$52,568, which is \$8.00 per 6,571 seniors. (Federal census 2010) The money will be used to fund a portion of the part-time salaries for the program coordinator, principal clerk, case worker, and bus driver.

4. Building Renovations Update:

We have new blinds in the Senior Center which were purchased through the EOEA grant. We also are in the process of having a new boiler installed through the town's energy grant. New temperature controls and some new lighting have also been put in this year. We have purchased a table and chairs for the deck. In FY' 15, we will be working on putting in new door openers between the Senior Center and the Phillips gym.

5. Case Worker Position:

Caryl Fox met with Gayle Shattuck, Personnel Director, on July 1, 2014 after updating the job description. The job has been posted on the Town's website and notice given to other agencies including the Massachusetts Councils on Aging. Interviews are planned for August. Laura Gold's last day of work is July 18, 2014

6. Pilot Snow Shoveling Project:

Caryl Fox and Kathleen Wolf met with Town Councilor, Ken Woodland, on June 19, 2014. Mr. Woodland formed a project group which received a grant through the Watertown Community Foundation. They will be administering and supervising a small group of selected middle school students to help up to ten Watertown seniors with snow shoveling. We will be referring seniors to the program.

7. Friends of the Watertown COA Update:

The Friends held a meeting on June 25, 2014. Mary Keenan, president of the Friends, gave out written information about the meeting and answered questions.

8. Emerson Nursing Home has a new ownership and a new name. It is now called Watertown Health Care. An open house was held by the facility on June 25, 2014.
9. The Planning and Community Development Director, Steve Magoon, has been appointed as Assistant Town Manager. He will have additional responsibilities in addition to his role as planning director.
10. The next meeting will be held Wednesday, September 17, 2014 at 5:30 pm. There is no Board meeting in August.
10. The meeting was adjourned at 6:30 pm.

Submitted by Caryl Leslie Fox