

## Minutes of COA Board Meeting – December 9, 2015

Board Members present: Mary Keenan, Carol Airasian, V.V. Martin, Dorothy Jean Brown, Alice Wadden, Linda Moffitt and Bertha Anderson

Members excused absence: Pat Gold & Burt Greenburg

Staff Members present: Caryl Fox and Debbie Dunn

The meeting was called to order at 5:30 pm by Board member, Mary Keenan.

1. The minutes of the November meeting were read by Board members. V.V. Martin made a motion to approve minutes and Carol Airasian seconded. Passed.

2. Financial Statements:

The statements for November were reviewed. The Food Pantry Revolving Fund continues to get donations from the Watertown community. The Marshall Home Fund has had a donation from the Friends group to help with the cost of taxi rides. There has been an increase in usage because the shopping bus hasn't been running.

3. Senior Shuttle News:

Our bus driver of over 10 years, Joe Cavallaro, has resigned due to serious illness. He has been a very responsible hard worker and is well-liked by all the seniors that he has helped. The search for a qualified driver has already been initiated by the Personnel Department. In the interim, people who depend on the shuttle can call us for a round trip taxi ride for supermarket shopping, paid for by the Marshall Home Fund grant.

4. Winter programming:

The holiday party was very successful with 100 people in attendance for the catered meal, music, dancing and the Mellowtones. We just held a craft workshop where people made beautiful holiday trees. Participants want another workshop in the Spring. In December, we will have a lecture on housing options and a talk on how color choices can affect mood. The 8 week workshop series on balance will be held on Friday afternoons beginning January 8<sup>th</sup>. Also, on the schedule for January is a slide show on Revere Beach. In February, there will be a lecture on eye health and the AARP Tax Assistance appointments will begin.

5. Snow Closure Policy:

When Watertown schools are closed, all the Senior Center programs and the shopping bus runs are cancelled. If the school opening is delayed, the morning shopping bus is cancelled and Senior Center programs may not be held. Staff members are available during regular business hours.

6. Parking at the Senior Center:

The Phillips School parking lot is "owned" and managed by the School Department and is shared by school administration staff, high school students and staff and the Family Network as well as the Senior Center participants and staff. Also, during the winter overnight parking is permitted in the lot although people need to leave by 7:00 AM (We will ask the School Department to enforce this regulation.)

When there is a school meeting or a special event of at the Senior Center like a trip or party, parking can be tight. People may need to park on Marshall Street. If staff is aware of an individual with limited mobility, we make every effort to help the situation.

7. The meeting was adjourned at 6:15.

Submitted by Caryl Leslie Fox