

Minutes of COA Board Meeting – July 13, 2016

Board Members present: Pat Gold, Mary Keenan, Dorothy Jean Brown, Burt Greenberg, Alice Wadden, and Bertha Anderson.

Board Members Excused: Carol Airasian and Linda Moffitt.

Staff Member present: Debbie Dunn

The meeting was called to order at 5:30 pm.

Pat Gold announced to the Board Members that the Town Manager, Michael Driscoll, has appointed Anne-Marie Gagnon as the new Director of Senior Services. She will be starting on Monday, August 8, 2016. We are excited that the position has been filled and look forward to working with her.

1. The Board Members reviewed the minutes from the June meeting. Mary Keenan made a motion to approve and Bertha Anderson seconded. Passed

2. Financial Statements:

Debbie Dunn highlighted areas from the financial statements. Most of the line items were spent down. Building Maintenance money was used for end of year cleaning; rugs, couches and chairs, floors, kitchen cabinets, sinks, tables, and high cleaning were all done. Money left from the utility accounts goes back to the Town. We received two grants from the Marshall Home Fund - for our taxi program and also money for a new program for small emergency medical supplies.

3. FY'17 EOEI Grant:

We received the application for our grant this week. The State is expected to increase the funding for the annual formula grant given to all COA's by a dollar per senior. The formula is based on the number of seniors in each town. The money pays for part of the part-time positions of program coordinator, principal account clerk and case worker. Debbie Dunn has the figures for the Fiscal Year Ending Balance which she will forward to the Town Auditor, Tom Tracy, and then mail the form out by the end of next week. Ms. Dunn has started work on the application and will pass it on to the new Director. It does not need to be in until the end of August.

4. Book Sale & Art Show:

The Art Class had their showing here during the week of June 7th and had a reception on June 9th. Anyone who missed the show can see it at the library during the month of July when they will be exhibiting their works. The Birthday party was a success. Everyone had a great time. We were sorry that it was our Mellowtones Director and COA Board member, V.V. Martin's last show with us. Our book sale was held on Saturday, July 16th. Although not a lot of people come to it we still made \$144.00 and those who volunteered had a great time.

5. School Department & Parking Update:

The School will be moving two pre-school classes into the area previously used by Growing Places. They expect thirty-one students total and two teachers and up to a half a dozen aides. Three parking spaces have been held in front of the preschool for pickups and drop off. Pat Gold, Burt Greenberg, Superintendent Jean Fitzgerald, Steve Romanelli from the Buildings & Grounds, and myself met in the parking lot to discuss the parking for seniors. They will be moving their school trucks out to give us extra spaces but they also have a new bus, which is parked in the lot, as well as the extra teachers coming in. A letter from the Superintendent has gone out telling students they couldn't park in the lot, although it is a municipal lot. We were expecting to have twenty-four designated spots. They gave us seven spots along the fence for the staff and no designated parking for seniors.

6. New Business:

Exercise Instructors: The instructors each get paid a different way depending on what year they started. A couple of instructors are paid through the Program Services line item and most are paid directly from the money they take in. We will need to look at this going forward.

7. The meeting was adjourned at 6:45 PM.

Submitted by Deborah A Dunn