

Watertown Council on Aging

SENIOR CENTER

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PATRICIA GOLD, Chairperson

MARIE MORELLO, Vice-Chairperson

CARYL LESLIE FOX

Director of Senior Services

Minutes of C.O.A. Board Meeting – June 11, 2008

Present: Pat Gold, Marie Morello, Jane Stadolnik, Mary Keenan, Dottie Fleming, Betty Finnell, and Will Twombly.

Members Excused Absence: Chris Hursh

1. The meeting was called to order at 5:30 by Chairperson Pat Gold.
2. Board members read the May minutes. Mary Keenan made a motion to approve them and Marie Morello seconded. Passed.
3. Financial Statements:

The financial report for last month was reviewed. Caryl Fox noted that we are spending down the line items. Board members discussed the emergency assistance line item, and whether it will be adequate given the economic situation. Ms. Fox will monitor it closely. Will Twombly made a motion to approve and Betty Finnell seconded. Passed.
4. Correspondence:
 - a. Thank you notes from Barbara Zenn Rediker were received by the Board and the staff.
 - b. Caryl Fox showed our painting class Art Exhibit program to Board members.
 - c. Springwell gave a supply of business cards to be put out at the Center.

- d. Springwell has a new, very comprehensive checklist for caregivers.
 - e. The Town has a harassment policy for staff. Caryl Fox shared a copy with Board members.
5. Staff Reports:
- Caryl Fox highlighted areas from the three staff reports. Ms. Fox presented the COA budget at the Town Council meeting. Pat Gold and Caryl Fox spoke at the section of the Town Council meeting that honored retiring Board member, Barbara Zenn Rediker, with a special proclamation. Lectures at the Center this month included vision care and a presentation on home owner's options (HOME); which was co-sponsored by Watertown Saving Bank. The reports were accepted by acclamation.
6. Old Business:
- a. Springwell Update:

The state is level-funding home care corporations, including Springwell in FY '09. Springwell had five thousand dollars in Title III B funds that it is using to help with regional transportation costs, which have increased for vendors due to escalating fuel charges.
 - b. HVAC Update:

Caryl Fox has been told by the Town Purchasing Agent that the contract has been signed with the vendor who will be doing the HVAC repairs. Work should be completed this summer.
7. New Business:
- a. End of Year Cleaning:

We will be getting some extra cleaning done by the company who does our regular cleaning. At the end of the fiscal year, we use money in the Building Maintenance line item for this specialized cleaning.
 - b. Summer and September Meeting Schedule:

The COA Board will meet on its regular day and time in July and will not meet in August. In September, they will meet one week earlier than usual, on September 3, 2008, per Caryl Fox's request.
 - c. Board Members:

Board members were asked to keep in mind anyone whom they think might make a good COA Board member.
8. The meeting was adjourned at 6:35 p.m.

Submitted by Caryl Leslie Fox