



Watertown Council on Aging

SENIOR CENTER
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PATRICIA GOLD, *Chairperson*
MARIE MORELLO, *Vice-Chairperson*

CARYL LESLIE FOX
Director of Senior Services

Minutes of C.O.A. Board Meeting – November 12, 2009

Present: Marie Morello, Jane Stadolnik, Dottie Fleming, Will Twombly, Mike Donham, and Mary Keenan.

Members Excused Absence: Pat Gold, Betty Finnell, and Hagop Sarkissian.

1. The meeting was called to order at 5:30 by Vice-Chairperson Marie Morello.
2. Board members read the October minutes. Jane Stadolnik made a motion to approve and Mike Donham seconded. Passed.
3. Financial Statements:
The October financial statements were reviewed. Caryl Fox noted that the Senior Center has had heat repairs this fall and that we will need to transfer some money later in FY'10 into the Building Maintenance line item. Mary Keenan made a motion to approve the minutes and Mike Donham seconded. Passed.
4. Correspondence:
 - a. A thank you was received from the AARP volunteer who taught the driving tips class.
 - b. We have a flyer from EOEA that lists the difference in symptoms for a cold, seasonal flu, or H1N1 flu. We will distribute it at the Center.
5. Staff Reports:
Caryl Fox highlighted the three staff reports. At the Department Head meeting on October 28, 2009, the Town Manager noted that all department budgets will be level funded for FY '11. The flu shot clinics held at the Senior Center went very smoothly. The SHINE volunteer has been very busy and has added an extra hour to her weekly schedule. The Harvest Party had one hundred and five people in attendance and they had a wonderful time.
6. Old Business:
 - a. Springwell Update:
The agency still has a managed intake for its home care program. All new people are seen by a case manager, even if they do not receive services right away. The change was necessary because of state funding cutbacks.
 - b. FY '10 EOEA Formula Grant Update:
The FY '10 EOEA Formula Grant has been funded without any cuts for this fiscal year. The cuts that were made did not impact the formula portion, which is distributed proportionately to the three hundred plus cities and towns.
 - c. Phillips School Parking Lot:
Thanks to Board members and concerned citizens who attended the School Departments Building and Grounds subcommittee meeting on October 14, 2009. Since that meeting there

are fewer students parking here. There are now lights on the School Building. The school buses are no longer parked in the lot.

7. New Business:

a. Discussion of COA Board Mission Statement:

Chairperson, Pat Gold, had requested that the Board review the COA Board mission statement, which has not been updated since at least 1996. Board members had copies of the mission statement as well as a copy of the COA/Senior Center Department Mission Statement, which was redone in 2006. Caryl Fox had copies of the entire COA By-Laws packet for members who wanted them. A decision was made to review the entire By-Laws document at the next Board meeting.

8. The meeting was adjourned at 6:35 p.m.

Submitted by Caryl Leslie Fox