



Town of Watertown
Community Preservation Committee
Administration Building
149 Main Street
Watertown, Massachusetts 02472
Tel. (617) 972-6417
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Minutes: Thursday, February 21, 2019, Richard E. Mastrangelo Council Chamber, 7:00 p.m.

1. Call to Order

The meeting was called to order. Present were Jonathan Bockian, Jason Cohen, Robert DiRico, Dennis J. Duff, Allen Gallagher, Mark Kraczkiewicz, and Elodia Thomas. In addition to Committee members also present Mark Sideris, Town Council President, Michael Driscoll, Town Manager, Tom Tracy, Town Auditor/Assistant Town Manager for Finance, Gideon Schreiber, Senior Planner, Community Development and Planning, Town Councilors, and members of the public.

2. Swearing-In of Committee Members

John E. Flynn, Town Clerk administered the oath of office to the newly appointed members of the Community Preservation Committee (CPC). Maria P. Rose and Susan Steele were not available to attend tonight's meeting and were administered the oath of office at the Town Clerk's office. A copy of the Open Meeting Law was distributed to members.

3. Remarks - Town Council President Mark S. Sideris

President Sideris welcomed and congratulated the newly appointed members to the committee.

4. Remarks - Town Manager Michael Driscoll

Town Manager Driscoll also welcomed the newly appointed committee members to the committee and thanked the members for their continued commitment to the community.

5. Remarks - Auditor and Assistant Town Manager Tom Tracy

Funds for fiscal year 2018 is \$1.89 million with state contribution of \$367K and in 2019 there is \$1.52 million YTD. He estimated that there will be about \$4.3 million over the first two years.

6. Discussion on the Duties and Responsibilities of the Community Preservation Committee

A quorum being present, Gideon Schreiber, in lieu of an elected chairperson of the Committee, called the meeting to order. Members introduced themselves to one another and discussed the ordinance establishing the CPC, guidelines, voting, and quorum which is identified as 5 members.

7. Next Steps

Members discussed the CPC training and the best time for regularly scheduled monthly meetings of the Committee, with the two best options being the third Wednesday or the preference for the third Thursday to be confirmed with all members. Room scheduling and town emails were also discussed.

8. Adjournment

A motion was made to adjourn the first meeting of the CPC, seconded and adopted unanimously on a voice vote; the meeting adjourned at 8:15 p.m.