



TOWN OF WATERTOWN
PERSONNEL DEPARTMENT
Administration Building, 149 Main Street
Watertown, Massachusetts 02472-4410
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www.watertown-ma.gov
personnel@watertown-ma.gov

GAYLE M. SHATTUCK
Personnel Director

**CRIMINAL OFFENDER RECORD INFORMATION (CORI)
ACKNOWLEDGEMENT FORM**

Department and Position Applying for: _____

The Town of Watertown is registered under the provisions of M.G.L.c. 6, §172 to receive CORI for the purpose of screening current and otherwise qualified prospective employees, subcontractors, volunteer, license applicants, current licensees, and applicants for the rental or lease of housing.

As a prospective or current employee, subcontractor, volunteer, license applicant, current licensee, or applicant for the rental or lease of housing, I understand that a CORI check will be submitted for my personal information to the DCJIS. I hereby acknowledge and provide permission to the Town of Watertown to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing the Town of Watertown with written notice of my intent to withdraw consent to a CORI check.

FOR EMPLOYMENT, VOLUNTEER, AND LICENSING PURPOSES ONLY: The Town of Watertown may conduct subsequent CORI checks within one year of the date this Form was signed by me provided, however, that the Town of Watertown must first provide me with written notice of this check.

By signing below, I provide my consent to a CORI check and acknowledge that the information provided on Page 2 of the Acknowledgement Form is true and accurate.

SIGNATURE

DATE

SUBJECT INFORMATION: **PRINT CLEARLY**

Last Name	First Name	Middle Name	Suffix
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Maiden Name (or other name(s) by which you have been known)

Date of Birth	Place of Birth
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Last Six Digits of your Social Security Number _____ - _____

Sex _____ Height _____ ft. _____ in. Eye Color _____ Race _____

Driver's License or ID Number _____ State of Issue _____

Mother's Full Maiden Name	Father's Full Name
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Current and Former Addresses:

Street Number & Name	City/Town	State	Zip Code
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Street Number & Name	City/Town	State	Zip Code
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The above information was verified by reviewing the following form(s) of government issued identification:

VERIFIED BY: _____
Please Print

Signature of Verifying Employee

August 2014