



Town Manager Michael J. Driscoll is seeking Watertown citizens interested in serving on the following Town Boards, Commissions and Committees with appointment dates in February 2021 in accordance with Ordinance # 2007-46, an Ordinance on the Timing and Process of Appointments to Town Boards, Commissions and Committees. Interested applicants should submit a letter of interest accompanied by a resume or other information concerning background or experience by email to [townmgr@watertown-ma.gov](mailto:townmgr@watertown-ma.gov) or Town Manager's Office, 149 Main Street, Watertown, Massachusetts 02472.

**Board/Commission: Board of Health**

Vacancy/Term: One Member, Three Year Term. Description: Provide for fulfillment of its duties under M.G.L. 111:5, 26-33 and other sections including enforcement of the state Sanitary and Environmental Codes, reporting diseases dangerous to the public health, and enforcement of other applicable state and local laws and regulations. The Board of Health determines the health needs of the community (and the health services available to the community) in terms of the size and characteristics of the population, specific health problems, and environmental conditions. Candidates should have background in public health, medical or related field. Board meets once a month. One current member holding the position wishes to serve another term.

**Board/Commission: Community Preservation Committee**

Vacancy/Term: One Member, Three Year Term. Description: The Community Preservation Committee (CPC) is responsible for making recommendations for how Community Preservation Act funds are spent in the four Community Preservation Act program areas: Community Housing, Historic Preservation, Open Space and Recreation. Candidates should have knowledge of M.G.L. Chapter 44B. Committee meets once a month. One current member holding the position wishes to serve another term.

**Board/Commission: Board of Appeals**

Vacancy/Term: One Full Member, Five Year Term and One Alternate Member, Two Year Term. Description: Board of Appeals grants all special permits and variances needed for certain construction and development projects. Candidates should have knowledge of M.G.L. Chapter 40A, the Zoning Act, as well as architecture, engineering, landscape design, construction, planning, law, or related field. Board meets once a month, usually the last Wednesday of each month; special meetings, as required.

**Board/Commission: Planning Board**

Vacancy/Term: Two Members, Three Year Term. Description: Planning Board makes recommendations on all special permits, variances, site plan reviews, and Zoning Ordinances-Map amendments. Conducts other land-use planning studies as needed. Candidates should have background in architecture, landscape architecture, engineering, land-use planning, construction, or any related fields. Board meets 2<sup>nd</sup> Wednesday of each month. Two current members holding the position wishes to serve another term.

**Board/Commission: Conservation Commission**

Vacancy/Term: One Member, Three Year Term. Description: Conservation Commission acts on all petitions relating to Massachusetts General Laws, Chapter 40, Section 8C, the Wetlands Ordinance, and other matters relating to the conservation protection and enhancement of watershed, open space, passive recreational, and natural resource areas. Candidates should have background or knowledge of environmental science, landscape design, horticulture, or related field. Commission meets 1<sup>st</sup> Wednesday of each month.

**Board/Commission: Licensing Board**

Vacancy/Term: One Full Member, Three Year Term. Description: Licensing Board members vote on all licenses issued by the Town. Candidates should have background in law, business, or related field. In order to be in compliance with General Law C.138, Section 4, this Licensing Board appointee may be a registered voter of Any Party for a minimum of two years. Hearings are held the 3<sup>rd</sup> Thursday of each month. One member holding the position wishes to serve another term.

**Board/Commission: Bicycle and Pedestrian Committee**

Vacancy/Term: Three Members, Three Year Term. Description: The Bicycle and Pedestrian Committee works to promote non-motorized transportation in Watertown. The primary activities of the Committee are advocacy for the interests of bicyclists and pedestrians in road construction projects; sponsorship and organization of special bicycling events; administration of the Safe Routes to School program in Watertown elementary schools; advocacy for improved bicycle parking facilities; promotion of commuting alternatives; and providing relevant materials, both on-line and printed, for bicyclists, pedestrians, and motorists. Committee meets the 1<sup>st</sup> Monday of each month. One current member holding the position wishes to serve another term.